Message

From: LaVigna, Gaetano [LaVigna.Gaetano@epa.gov]

Sent: 4/2/2018 2:51:41 PM

To: Buenning, Hans [Buenning.Hans@epa.gov]

Subject: FW: FOIA for Oil and Gas - EPA-HQ-2018-001268

Attachments: image2018-01-30-091104.pdf

Hans – I saw that you were already copied on this. We need to identify staff that may have responsive information. Do you believe that you should be added to the list?

Gaetano La Vigna, Chief

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From: Mia, Marcia

Sent: Monday, April 02, 2018 10:45 AM

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Subject: FOIA for Oil and Gas - EPA-HQ-2018-001268

Hi Folks,

Casting a wide net here, as we were unable to reach an agreement with the requestor to reduce the scope of Part 2 of the attached FOIA request.

Summary Of Part 2 of the Request

Part 2 of the request (EPA-HQ-2018-001268) seeks "correspondence" that references 40 C.F.R. Part 60 Subpart OOOOa, including any of its reporting requirements.

Therefore, any communication regarding OOOOa or its reporting requirements is responsive, whether external to EPA or internal to EPA.

We will be conducting an e-discovery collection to respond to this part of the request. The e-discovery collection will be conducted through HQ's, once we have received the names of your custodians. You will have an opportunity to review the records for exemptions, before they are released.

Requested Task

For your region, please provide the name(s) of custodians who should be searched. We want to limit our search to only those that are necessary, so if there is one person who would have been the main point of contact on OOOOa and been a part of all relevant correspondence, there is no need to include others who may have been cc'd or also involved in the communications.

If there is responsive correspondence that is not an email (or attached to email), please provide the names of custodians with such records, so that we may coordinate the collection of those records. This would include notes from telephone calls, meeting notes, voicemails, text messages, or hard copy memos/correspondence *not sent by email*.

Requested Due Date

Please provide a list of potential custodians by April 6, 2018.

If your Region does not have correspondence on this topic, please provide an email response to that effect. Please provide your response to this email ("Reply" – do not "Reply All") and please cc <u>bermes.peter@epa.gove</u> and creech.christopher@epa.gov.

Questions? Feel free to Peter (312-886-6631), directly.

Thanks, in advance.

Marcia B Mia, Acting Chief Air Branch Office of Compliance 2227A WJCS U.S. Environmental Protection Agency 202-564-7042